



**STEVE SISOLAK**  
Governor

STATE OF NEVADA  
COMMISSION ON MINERAL RESOURCES  
**DIVISION OF MINERALS**  
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**MICHAEL VISHER**  
Administrator

## *State of Nevada Unclassified Job Announcement*

### COMMISSION ON MINERAL RESOURCES

#### DIVISION OF MINERALS

#### FIELD SPECIALIST, LAS VEGAS

**Recruiting For:** A full-time unclassified position located at the Division of Minerals in Las Vegas, Nevada.

\*Unclassified positions with the State of Nevada serve at the pleasure of the appointing authority, which in this case is the Administrator of the Nevada Division of Minerals.

**Position Open To:** All qualified applicants

\*Hiring may occur at any time during the recruitment process. A resume with appropriate information including three professional references is the minimum application.

**Annual Salary:** \$51,960 to \$72,690 per year.

\*Salary range reflects retirement (PERS) contributions by both the employee and employer. An employer paid contribution plan is also available with a reduced gross salary.

#### **Job Description**

The successful candidate will work closely with the Southern Nevada Programs Manager. Duties will include but are not limited to: education and outreach to the public on the mineral industry and uses of rocks and minerals in society; conduct hands-on activities to K-12 students; organize and participate in earth science teacher workshops; investigate, catalog, and construct fencing around abandoned mine land (AML) hazards; respond to public inquiries; conduct land ownership/claimant research; participate in Southern NV Eagle Scout AML service projects; and supervise interns while conducting AML logging and securing projects throughout Nevada.

## **Essential Functions**

1. Provide engaging and standards-based presentations and activities to K-12 students throughout Clark County.
2. Update existing, and create new, educational content for online distribution to both teachers and students.
3. Perform abandoned mine lands fieldwork, which will involve hiking long distances with equipment and materials in rugged terrain.
4. Construct T-post and barbed wire exclusion fencing around abandoned mine features.
5. Lift and carry fencing materials and rock specimens up to 50 pounds in weight.
6. Provide technical presentations on Nevada mining, minerals, and geology to the public.
7. Operate a 4-WD vehicle on dirt roads and rugged terrain.

## **Travel Requirements**

The Field Specialist, Las Vegas will be required to assist in the Division's abandoned mine lands summer internship program. Travel for this program will consist of supervising up to eight interns and conducting fieldwork in rural Nevada for up to 15 days in non-consecutive, five-day intervals between the months of May and August. They may also be required to travel for up to five days during the winter abandoned mine lands internship season, typically the first two weeks of January. Infrequent travel may also be required throughout the year to conduct emergency abandoned mine securings, conduct rural presentations, or to attend conferences or events.

Travel conducted as part of the abandoned mine lands program typically involves rustic camping for several consecutive nights. Staff are required to purchase and maintain their personal camping equipment.

## **Minimum Qualifications**

A bachelor's degree in geology, geological engineering or mining engineering or a related earth science field from an accredited, non-correspondence college or university and at least two (2) years of relevant experience in the minerals industry. Copies of transcripts must be included with the application for verification.

Demonstrated proficiency in ArcGIS / ArcMap and/or ArcGIS Pro, Microsoft Office applications (including Word, Excel, Access, Outlook and PowerPoint); use of plotters, printers, scanners and various internet applications is expected.

## **The Nevada Division of Minerals**

Our mission is to encourage and assist in the responsible exploration for, and the production of, minerals, oil, gas, and geothermal energy which are economically beneficial to the state, to provide for public safety by identifying, ranking, and securing dangerous conditions at mines that are no longer operating, and collect and disseminate information on exploration, production, and related topics. The Division is part of the Commission on Mineral Resources, a seven-member public body appointed by the Governor which directs mineral-related policy for the Division and advises the Governor and Legislature on matters relating to mineral resources. The Division focuses its efforts on three main areas: industry relations and public affairs, regulation of fluid mineral drilling activities and well operations, and abandoned mine lands. Further information concerning the Division is available on the website at [minerals.nv.gov](http://minerals.nv.gov).

### **Benefits**

Medical, dental, and vision insurance programs are available; paid vacation and sick leave; 11 paid holidays per year; retirement plan (PERS), life and disability insurance program, and tax-sheltered deferred compensation programs are also available. State employees do not contribute to Social Security. Long-term employees enjoy additional benefits.

### **Equal Employment Opportunity/Affirmative Action**

The State of Nevada is an equal opportunity/affirmative action employer. Qualified persons are considered for employment without regard to race, color, religion, sex, sexual orientation, age, national origin, political affiliation or disability, as outlined in the State Affirmative Action Plan.

*Any interested person may submit their resume by email to the Nevada Division of Minerals,  
Attn: Sherrie Nuckolls.*

**Sherrie Nuckolls**  
**Nevada Division of Minerals**  
**400 W. King St. #106**  
**Carson City, NV 89703**  
[snuckolls@minerals.nv.gov](mailto:snuckolls@minerals.nv.gov)

*For more information:*

**775/684-7043**  
<http://minerals.nv.gov>