



**STEVE SISOLAK**  
*Governor*

STATE OF NEVADA  
COMMISSION ON MINERAL RESOURCES  
**DIVISION OF MINERALS**  
400 W. King Street, Suite 106  
Carson City, Nevada 89703  
(775) 684-7040 • Fax (775) 684-7052  
<http://minerals.nv.gov/>



**MICHAEL VISHER**  
*Administrator*

## ***State of Nevada Unclassified Job Announcement***

### **COMMISSION ON MINERAL RESOURCES**

#### **DIVISION OF MINERALS**

#### **FIELD SPECIALIST, LAS VEGAS**

**Recruiting For:** A full-time unclassified position located at the Division of Minerals in Las Vegas, Nevada.

\*Unclassified positions with the State of Nevada serve at the pleasure of the appointing authority, which in this case is the Administrator of the Nevada Division of Minerals.

**Position Open To:** All qualified applicants

\*Hiring may occur at any time during the recruitment process. A resume with appropriate information including three professional references is the minimum application.

**Annual Salary:** \$51,960 to \$72,690 per year.

\*Salary range reflects retirement (PERS) contributions by both the employee and employer. An employer paid contribution plan is also available with a reduced gross salary.

#### **Job Description**

The successful candidate will work closely with the Southern Nevada Programs Manager. Duties will include but are not limited to education and outreach to the public on the mineral industry and uses of rocks and minerals in society; investigate, catalog, and construct fencing around abandoned mine land (AML) hazards statewide; respond to public inquiries; conduct land research; produce maps and data using geographic information systems; and supervise interns during abandoned mine lands field seasons throughout Nevada.

## **Essential Functions**

1. Provide educational presentations and activities to K-12+ classrooms throughout Clark County;
2. Provide technical presentations on Nevada mining, minerals, and geology to the public;
3. Manage, update, and create new educational content and virtual courses for K-12+ teachers and students;
4. Perform abandoned mine lands fieldwork, which will involve hiking with fencing equipment in rugged terrain and constructing barbed wire and metal t-post fences, lifting and carrying up to 50 pounds in weight, and operating a 4-WD vehicle on dirt roads and challenging terrain.

## **Travel Requirements**

The Field Specialist, Las Vegas will be required to assist in the Division's abandoned mine lands summer internship program. Travel for this program will consist of five-day intervals between the months of May and August. There may also be required travel for up to five days during the winter abandoned mine lands internship season, typically the first two weeks of January. Infrequent travel may also be required throughout the year to conduct emergency abandoned mine securings, conduct rural presentations, or to attend conferences or events.

Travel conducted as part of the abandoned mine lands program typically involves rustic camping for several consecutive nights. Staff are required to purchase and maintain personal camping equipment.

Travel for this position is expected to be between 15 – 25 days annually, with a maximum of five days and four nights per interval.

## **Minimum Qualifications**

A bachelor's degree in geology, geological engineering or mining engineering or a related earth science field from an accredited, non-correspondence college or university and at least two (2) years of relevant work experience in geoscience or education. Copies of transcripts must be included with the application for verification.

Proficiency in Microsoft Office applications (including Word, Excel, Access, Outlook and PowerPoint) is required. Proficiency in public speaking, GIS software, off-road driving, field-data collection, and understanding/maintenance of databases are advantageous.

## **The Nevada Division of Minerals**

Our mission is to encourage and assist in the responsible exploration for, and the production of, minerals, oil, gas, and geothermal energy which are economically beneficial to the state, to provide for public safety by identifying, ranking, and securing dangerous conditions at mines that are no longer operating, and collect and disseminate information on exploration, production, and related topics. The Division is part of the Commission on Mineral Resources, a seven-member public body appointed by the Governor which directs mineral-related policy for the Division and advises the Governor and Legislature on matters relating to mineral resources. The Division focuses its efforts on three main areas: industry relations and public affairs, regulation of fluid mineral drilling activities and well operations, and abandoned mine lands. Further information concerning the Division is available on the website at [minerals.nv.gov](http://minerals.nv.gov).

### **Benefits**

Medical, dental, and vision insurance programs are available; paid vacation and sick leave; 11 paid holidays per year; retirement plan (PERS), life and disability insurance program, and tax-sheltered deferred compensation programs are also available. State employees do not contribute to Social Security. Long-term employees enjoy additional benefits.

### **Equal Employment Opportunity/Affirmative Action**

The State of Nevada is an equal opportunity/affirmative action employer. Qualified persons are considered for employment without regard to race, color, religion, sex, sexual orientation, age, national origin, political affiliation or disability, as outlined in the State Affirmative Action Plan.

*Any interested person may submit their resume by mail or email to:  
Nevada Division of Minerals, Attn: Jessie Dumas.*

**Nevada Division of Minerals  
400 W. King St. #106  
Carson City, NV 89703  
[ndom@minerals.nv.gov](mailto:ndom@minerals.nv.gov)**

***For more information:  
775/684-7044  
<http://minerals.nv.gov>***