



STEVE SISOLAK
Governor

STATE OF NEVADA
COMMISSION ON MINERAL RESOURCES
DIVISION OF MINERALS
400 W. King Street, Suite 106
Carson City, Nevada 89703
(775) 684-7040 • Fax (775) 684-7052
<http://minerals.nv.gov/>



MICHAEL VISHER
Administrator

Las Vegas Office: 375 E. Warm Springs Rd. #205, Las Vegas, NV 89119
Phone: (702) 486-4343; Fax: (702) 486-4345

UNCLASSIFIED JOB ANNOUNCEMENT
Posted – September 16, 2021

Field Specialist, Division of Minerals

POSITION OPEN TO:

This is an open competitive recruitment, open to all qualified applicants. This position is appointed by, and serves at the pleasure of, the Division Administrator.

AGENCY RESPONSIBILITIES:

The Division’s mission is to encourage and assist in the responsible exploration for and the production of minerals, oil, gas, and geothermal energy which are economically beneficial to the State. The seven-member Commission on Mineral Resources is a public body appointed by the Governor and directs mineral-related policy for the Division and advises the Governor and Legislature on matters relating to mineral resources. The Division focuses its efforts on three main areas: Industry relations and public affairs; regulation of oil, gas, and geothermal drilling activities and well operations; and abandoned mine lands. Further information concerning the Division is available on the website at <http://minerals.nv.gov> .

APPROXIMATE ANNUAL SALARY:

\$52,000 to \$71,970* plus benefits. (**Salary range reflects retirement (PERS) contributions by both the employee and employer. An employer paid contribution plan is also available with a reduced gross salary.*)

BENEFITS:

Medical, dental, and vision insurance programs are available; paid vacation and sick leave; 11 paid holidays per year; retirement plan (PERS), life and disability insurance program, and tax-sheltered deferred compensation programs are also available. State employees do not contribute to Social Security.

POSITION DESCRIPTION:

The Field Specialist responsibilities include the following:

1. Provide support to the Chief, Abandoned Mine Lands (AML) Program in planning and prioritization of fieldwork, data entry and evaluation, and timely responses to public and industry inquiries.
2. Perform inventory and ownership research of, and public safety securing work at, abandoned mine features located throughout the state.
3. Assist with the training and field supervision of up to eight AML interns.

4. Provide classroom and public presentations informing the public of the hazards posed by abandoned mine features and on the uses and importance of minerals in society.
5. Provide support, and act as backup, to the Fluid Minerals Program Manager in the processing of oil, gas, geothermal and dissolved mineral resource exploration well permits and performance of well inspections and witnessing of drilling operations.
6. Utilize digital field tablets and ArcGIS to create/update maps and geodatabases supportive of the AML, Fluid Minerals, and Education/Outreach programs.
7. Represent the Division at various mineral industry trade shows and public outreach events.
8. Other duties as requested by the Administrator.

The position will require fieldwork, the ability to hike over rough and uneven terrain carrying supplies of 40 pounds or more, and extensive statewide and overnight travel.

TO QUALIFY:

The position requires a minimum of a four-year degree from an accredited, non-correspondence college or university in the earth sciences (geology, geological engineering, mining engineering, geography, hydrology, or related fields). A valid US driver's license is required. This position is subject to a pre-employment drug test. Work experience in the mining, oil/gas or geothermal industry will be considered advantageous, as will practical experience with remote sensing data and drones . Proficiency with ArcGIS and Microsoft Office, including Access, is necessary.

POSITION LOCATION: Carson City, Nevada

LETTERS OF INTEREST AND RESUMES WILL BE ACCEPTED UNTIL THE POSITION IS FILLED

(All letters of interest and resumes will be accepted on a first come, first served basis. Hiring may occur at any time during the recruitment process.)

SUBMIT LETTERS OF INTEREST/ RESUMES/DIRECT INQUIRIES TO:

Nevada Division of Minerals

Attn: Sherrie Nuckolls

400 W. King St., #106

Carson City, NV 89703

or email to: snuckolls@minerals.nv.gov

In subject line please reference: **Field Specialist**

The State of Nevada is an equal opportunity/affirmative action employer. Qualified persons are considered for employment without regard to race, color, religion, sex, sexual orientation, age, national origin, political affiliation or disability, as outlined in the State Affirmative Action Plan.