



BRIAN SANDOVAL
Governor

STATE OF NEVADA
COMMISSION ON MINERAL RESOURCES
DIVISION OF MINERALS
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<http://minerals.nv.gov/>



RICHARD PERRY
Administrator

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State of Nevada Unclassified Job Announcement

COMMISSION ON MINERAL RESOURCES

DIVISION OF MINERALS

FIELD SPECIALIST, LAS VEGAS

Recruiting For: A full-time, unclassified position located at the Division of Minerals in Las Vegas, Nevada

*Unclassified positions with the State of Nevada serve at the pleasure of the appointing authority, which in this case is the Administrator of the Nevada Division of Minerals.

Position Open To: All qualified applicants

Resumes and Applications Accepted Until: Close of business on June 30, 2015

*Hiring may occur at any time during the recruitment process. A resume with appropriate information including three professional references is the minimum application.

Applications can be found at NVAPPS.

Annual Salary: \$42,000 – \$58,221 per year (DOQ)

*Salary range reflects retirement (PERS) contributions by both the employee and employer. An employer paid contribution plan is also available with a reduced gross salary.

The Nevada Division of Minerals

The Division's mission is to encourage and assist in the responsible exploration for and the production of minerals, oil, gas, and geothermal energy which are economically beneficial to the State. The seven-member Commission on Mineral Resources is a public body appointed by the Governor and directs mineral-related policy for the Division and advises the Governor and Legislature on matters relating to mineral resources. The Division focuses its efforts on three main areas: Industry relations and public affairs; regulation of oil, gas, and

geothermal drilling activities and well operations; and abandoned mine lands. Further information concerning the Division is available on the website at <http://minerals.state.nv.us>.

Job Description

The successful candidate will work closely with the Chief of Mine Operations for the Southern Nevada Branch. Duties will include but are not limited to:

Minerals education; presentations to K-12 students on importance of minerals extraction; organize and participate in Earth Science teacher workshops; investigate and rank AML hazards in Clark, Lincoln, White Pine, Esmeralda and Southern Nye counties; construct and maintain AML fencing and respond to public inquiries; conduct AML land status research; organize and supervise Southern NV Eagle Scout AML service projects.

Overnight travel within Nevada is required. The successful candidate must be willing to travel independently and often on short notice. The amount of work conducted in the field is expected to be approximately 35%. Overnight travel is expected to be approximately 10 percent.

Essential Functions

1. Classroom presentations and demonstrations to K-12 students.
2. Perform abandoned mine land field investigations in rugged terrain, hiking long distances on steeply inclined terrain.
3. Construct fencing around abandoned mine features.
4. Lift and carry fencing materials and rock specimens up to 50 pounds in weight.
5. Using a single jack hammer, break rocks and mineral specimens.
6. Provide technical presentations on Nevada mining and geology to the public.
7. Operate a 4-WD vehicle on dirt roads and rugged terrain.

Minimum Qualifications

A bachelor's degree in geology or a related earth science from an accredited, non-correspondence college or university and at least five (5) years of relevant experience in the mining industry. Copies of transcripts must be included with the application for verification.

Demonstrated proficiency in ArcGIS / ArcView, Microsoft Office applications (including Word, Excel, Access, Outlook and PowerPoint); utilization of plotters, printers, scanners and various internet applications is expected.

Benefits

Medical, dental, and vision insurance programs are available; paid vacation and sick leave; 11 paid holidays per year; retirement plan (PERS), life and disability insurance program, and tax sheltered deferred compensation programs are also available. State employees do not contribute to Social Security. Long-term employees enjoy additional benefits.

Equal Employment Opportunity/Affirmative Action

The State of Nevada is an equal opportunity/affirmative action employer. Qualified persons are considered for employment without regard to race, color, religion, sex, sexual orientation, age, national origin, political affiliation or disability, as outlined in the State Affirmative Action Plan.

Any interested person may submit their NVAPPS applicant profile and resume by email to the Nevada Division of Minerals, Attn: Valerie Kneefel. The Division will then review the information and extend invitations for interviews.

to:

Valerie Kneefel
Nevada Division of Minerals
400 W. King St. #106
Carson City, NV 89703
vkneefel@minerals.nv.gov

For more information:

775/684-7043
<http://minerals.nv.gov>