



**BRIAN SANDOVAL**  
Governor

STATE OF NEVADA  
COMMISSION ON MINERAL RESOURCES  
**DIVISION OF MINERALS**  
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Carson City, Nevada 89703  
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<http://minerals.nv.gov/>



**RICHARD PERRY**  
Administrator

## *State of Nevada Unclassified Job Announcement*

### COMMISSION ON MINERAL RESOURCES

#### DIVISION OF MINERALS

#### FIELD SPECIALIST, LAS VEGAS

**Recruiting For: A full-time unclassified position located at the Division of Minerals in Las Vegas, Nevada.**

\*Unclassified positions with the State of Nevada serve at the pleasure of the appointing authority, which in this case is the Administrator of the Nevada Division of Minerals.

#### **Position Open To: All qualified applicants**

\*Hiring may occur at any time during the recruitment process. A resume with appropriate information including three professional references is the minimum application. Applications can be found at NVAPPS.

**Annual Salary: \$49,943 to \$69,874 per year.**

\*Salary range reflects retirement (PERS) contributions by both the employee and employer. An employer paid contribution plan is also available with a reduced gross salary.

#### **Job Description**

The successful candidate will work closely with the Chief of Mine Operations for the Southern Nevada Branch. Duties will include but are not limited to: Minerals education; presentations to K-12 students on importance of minerals extraction; organize and participate in Earth Science teacher workshops; investigate, catalog and construct fencing around abandoned mine land (AML) hazards in Clark, Lincoln, White Pine, Esmeralda and Southern Nye counties; respond to public inquiries; conduct AML land status research; participate in Southern NV Eagle Scout AML service projects and supervise interns while conducting AML logging and securing projects throughout Nevada.

## **Essential Functions**

1. Classroom presentations and demonstrations to K-12 students.
2. Perform abandoned mine land field work in rugged terrain, hiking long distances on steeply inclined terrain.
3. Construct fencing around abandoned mine features.
4. Lift and carry fencing materials and rock specimens up to 50 pounds in weight.
5. Using a sledge hammer, break rocks and mineral specimens.
6. Provide technical presentations on Nevada mining, minerals and geology to the public.
7. Operate a 4-WD vehicle on dirt roads and rugged terrain.

## **Minimum Qualifications**

A bachelor's degree in geology, geological engineering or mining engineering or a related earth science field from an accredited, non-correspondence college or university and at least three (3) years of relevant experience in the minerals industry. Copies of transcripts must be included with the application for verification.

Demonstrated proficiency in ArcGIS / ArcView, Microsoft Office applications (including Word, Excel, Access, Outlook and PowerPoint); utilization of plotters, printers, scanners and various internet applications is expected.

## **The Nevada Division of Minerals**

The Division's mission is to encourage and assist in the responsible exploration for and the production of minerals, oil, gas, and geothermal energy which are economically beneficial to the State. The seven-member Commission on Mineral Resources is a public body appointed by the Governor and directs mineral-related policy for the Division and advises the Governor and Legislature on matters relating to mineral resources. The Division focuses its efforts on three main areas: Industry relations and public affairs; regulation of oil, gas, and geothermal drilling activities and well operations; and abandoned mine lands. Further information concerning the Division is available on the website at [minerals.nv.gov](http://minerals.nv.gov).

## **Benefits**

Medical, dental, and vision insurance programs are available; paid vacation and sick leave; 11 paid holidays per year; retirement plan (PERS), life and disability insurance program, and tax sheltered deferred compensation programs are also available. State employees do not contribute to Social Security. Long-term employees enjoy additional benefits.

## **Equal Employment Opportunity/Affirmative Action**

The State of Nevada is an equal opportunity/affirmative action employer. Qualified persons are considered for employment without regard to race, color, religion, sex, sexual orientation, age, national origin, political affiliation or disability, as outlined in the State Affirmative Action Plan.

*Any interested person may submit their NVAPPS applicant profile and resume by email to the Nevada Division of Minerals, Attn: Valerie Kneefel. The Division will then review the information and extend invitations for interviews.*

*to:*

**Valerie Kneefel**  
**Nevada Division of Minerals**  
**400 W. King St. #106**  
**Carson City, NV 89703**  
**[vkneefel@minerals.nv.gov](mailto:vkneefel@minerals.nv.gov)**

*For more information:*

**775/684-7043**  
**<http://minerals.nv.gov>**