



STATE OF NEVADA
COMMISSION ON MINERAL RESOURCES
DIVISION OF MINERALS
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BRIAN SANDOVAL
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RICHARD PERRY
Administrator

**RECRUITMENT ANNOUNCEMENT FOR PUBLIC SERVICE INTERN 1
STATE OF NEVADA-DIVISION OF MINERALS**

THE POSITION:

Public Service Interns receive training and complete a variety of assignments in staff activities directly relating to their major course of study while enrolled in an educational institution.

The Public Service Intern 1 position is a 13 week summer internship with pay at \$16.61 per hour and overtime for hours worked over 40 hours per week.

Under general supervision, the interns will be responsible for the discovery and physical securing of abandoned mine openings that present hazards to humans or domestic animals. The securings are usually T-post and barbed wire fences. Work will be done at a wide variety of locations within Nevada, including high elevations. This job requires extensive travel and procurement of supplies. Successful incumbents will acquire certain knowledge, skills, and abilities required for employment in the natural resources industry. This is a field position. Candidates must be able to work outdoors in a variety of weather conditions. Knowledge of basic vehicle maintenance (ability to change flat tire) and off-road driving experience is a plus. Candidates must be U.S. citizens or be legally authorized to work in the U.S.

TO QUALIFY:

****Please make sure the following statements are addressed on your application and/or resume.****

- Graduation from high school or the equivalent.
- Current full-time student enrolled in a bachelor's degree program in earth science, mining, or related field of study at an accredited college or university. Or a full time student currently enrolled at a community college and will be transferring to a Bachelor's degree program in earth science, mining, or related field of study in the fall of 2018. **In addition:** applicant must be a student the semester after the internship is completed.
- Employment in this program will not lead to permanent status in State service.
- A valid driver's license is required at the time of appointment and as a condition of continuing employment.
- Must be able to lift at least 50 pounds and hike over uneven terrain.
- Must be able to work outdoors in a variety of weather conditions; as well as, camp in remote locations for extended lengths of time.
- Experience reading land descriptions and topographic maps.

****Please note: Unofficial copy of transcripts are required to be attached to your application at time of submittal.****

Application opening date: December 18th 2017; closing date: February 21, 2018 5:00pm; Interviews in early March 2018

Any interested person must create and save as a PDF their NVAPPS applicant profile and then submit their NVAPPS profile, current transcript, cover letter, and resume by **email** to the Nevada Division of Minerals, Attn: Valerie Kneefel. The Division will then review the information and extend invitations for interviews.

NO LATER THAN FEBRUARY 21, 2018 BY 5:00 PM.

VKNEEFEL@MINERALS.NV.GOV